

TERMS & CONDITIONS

ARE YOU REGISTERED? Upon registering you will receive a confirmation of your booking and joining instructions. If you do not receive this within a week of booking, please contact the LAPV Team on 0207 973 4603 or email: conferences@hgluk.com.

CONFERENCE PACK On attendance to the conference, you will receive a delegate pack, a complimentary issue of LAPV, lunch, tea and coffee breaks.

AWARDS If you would like to attend our awards ceremony please click on this link (when we have the booking page live for awards this link needs to go here).

PURCHASE ORDERS If you have purchased tickets for the Future Fleet Awards, bookings requesting payment by invoice should be accompanied by a purchase order. If a purchase order number is not required for invoice payment please indicate by ticking the appropriate box. If neither box is ticked, you are stating that a purchase order reference will not be required for payment.

DELEGATE CANCELLATION

Conference If you are unable to attend the Conference, please can you let the Conference team know via phone on 0207 973 4603 or via email at conferences@hgluk.com by **Friday 3rd January 2019**. Substitutions may be made at any time.

DATA PROTECTION

At the Hemming Group we take the protection of your data very seriously. To find out how we store data or any questions that you may have about data please see our Privacy Policy at www.hgluk.com/hemming-group-ltd-privacy-statement If you need any more information, please contact dataprotection@hgluk.com. Communications will only come from Hemming Group, although may include content from our trusted partners. Don't worry if you change your mind you can opt out at any time.

INSURANCE AND LIABILITY Registration for this event implies that the attendee agrees that, other than prescribed by law, neither the Hemming Group, Brintex, City of London Corporation or The Guildhall are liable whatsoever. Participants are requested to make their own arrangements for medical, travel and personal insurance.

PHOTOGRAPHY Photographs and videos made during the event are and remain the property of The City of London Corporation and the Hemming Group.

PROGRAMME While speakers and topics were confirmed at the time of publishing, circumstances beyond the control of The City of London Corporation and The Hemming Group may necessitate substitutions, alterations or cancellations of the speaker and/or topics. Any substitutions or alterations will be updated on our web page as soon as possible.